



“শেখ হাসিনার উদ্যোগ, ঘরে ঘরে বিদ্যুৎ”

ELECTRICITY GENERATION COMPANY OF BANGLADESH LIMITED

(An Enterprise of Bangladesh Power Development Board)

Unique Heights (Level-15 & 16), 117, Kazi Nazrul Islam Avenue, Eskaton Garden, Dhaka-1217
Tel: 55138633-36 (PABX), Fax: 880-2-55138637, E-mail: info@egcb.com.bd, Web: www.egcb.com.bd

No. 27.27.2666.101.09.128.16.1925

Dated: 25/07/2017

Office Order

The following officers of EGCB Ltd. are hereby granted permission to visit Turin, Italy from 16/10/2017 to 20/10/2017 or from the date of journey for 05(five) days (excluding journey period) to attend Training Program on “Financing Skills Development” organized by International Training Centre (ITC), Turin, Italy under the conditions mentioned below:


Sl. No.	Name and Designation	Office
01.	Mr. Md Anisul Alam Deputy Manager (Accounts)	Haripur 412 MW CCPP, EGCB Ltd, Haripur, Narayanganj.
02.	Mr. Md Rubel Ahmed Khan Assistant Manager (Finance)	Corporate Office, EGCB Ltd., Dhaka.
03.	Mr. Saiful Islam Assistant Manager (Audit)	Corporate Office, EGCB Ltd., Dhaka.
04.	Sanjida Salam Junior Assistant Manager (Accounts)	Corporate Office, EGCB Ltd., Dhaka.
05.	Ayesa Begum Junior Assistant Manager (Accounts)	Corporate Office, EGCB Ltd., Dhaka.

Conditions:

- The visit including journey period will be treated as their duty period.
- No portion of their salary and allowances shall be paid in foreign currency.
- The period of their stay abroad for this visit shall not be extended.
- All expenditure for this visit will be borne by the World Bank, under “Capacity Building/Training of EGCB Personnel” under Siddhirganj 335 MW CCPP Project, EGCB Ltd.
- They will have to submit report within the 07(seven) days of their returning home.
- They will have to arrange a presentation on their experience of the Training within 2 weeks of their returning home.

This order has been issued in reference to the letter of Power Division, MPEMR, vide memo No. বিজ্ঞাখসম/বিদ্যুৎ/প্রশাসন-১/প্রশিক্ষণ-৪০/২০০৭/৯৩, তারিখঃ ২৯/০১/২০০৮ ইং।

By order,


25.07.17

(Mahbub Ara Begum)

DGM (HR)

Corporate Office, EGCB Ltd., Dhaka.

No. 27.27.2666.101.09.128.16.1925


Dated: 25/07/2017

Distribution:

- Mr. Md Anisul Alam, Deputy Manager (Accounts), Haripur 412 MW CCPP, EGCB Ltd, Haripur, Narayanganj;
- Mr. Md Rubel Ahmed Khan, Assistant Manager (Finance), Corporate Office, EGCB Ltd., Dhaka;
- Mr. Saiful Islam, Assistant Manager (Audit), Corporate Office, EGCB Ltd., Dhaka;
- Sanjida Salam, Junior Assistant Manager (Accounts), Corporate Office, EGCB Ltd., Dhaka; and
- Ayesa Begum, Junior Assistant Manager (Accounts), Corporate Office, EGCB Ltd., Dhaka;

Copy to:

- Sr. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Sr. Secretary, Ministry of Foreign Affairs, Dhaka. (Attention: Asstt. Secy. Consular Branch, Dhaka).
- Secretary, Power Division, MPEMR, Bangladesh Secretariat, Dhaka.
- Managing Director, EGCB Ltd., Dhaka.
- DG, Passport & Immigration, Passport Bhaban, Agargaon, Dhaka.
- Executive Director (Admin & Finance/Engineering), EGCB Ltd., Dhaka.
- DIG of Police, Special Branch, Rajarbag, Dhaka.
- Controller of Foreign Currency, Bangladesh Bank, Dhaka.
- Embassy of Italy, Gulshan, Dhaka. [*Requested to issue visa in favour of the aforesaid officers for this visit.*]
- Director, Hazrat Shah Jalal International Airport, Dhaka.
- Chief Engineer, Haripur 412 MW CCPP, EGCB Ltd., Haripur, Narayanganj.
- Project Director, Siddhirganj 335 MW CCPP Project, EGCB, Siddhirganj, Narayanganj.
- Deputy General Manager (Finance/Audit/Accounts), Corporate Office, EGCB Ltd., Dhaka.
- Executive Engineer (ICT), Corp. Office, EGCB Ltd., Dhaka. [*Requested to display this order on official website of EGCB Ltd.*]
- Manager (Admin/Accounts), Corporate Office/ Haripur 412 MW CCPP, EGCB Ltd., Dhaka/Narayanganj.
- Office copy/personal file.


25-07-17

(Tawhidul Islam)

Deputy Manager (HR)

Corporate Office, EGCB Ltd., Dhaka.